

Device Selection Rubric

toolkits

Have your designated RFP or Evaluation Team test proposed devices and capture their observations.

To support you in your RFP development efforts, this Device Selection Rubric is intended to help schools or districts better assess their device needs and evaluate criteria so that they can choose the appropriate vendor that best suits their technology needs.

Have your designated RFP or Evaluation Team test proposed devices and capture their observations. Try to include a mix of users, from teachers and administrators to students. Be sure to assess devices by performing school-centric tasks such as writing exercises, utilizing education applications, and multi-tab browsing.

The following grid contains common criteria important to schools, but feel free to adapt to your specific needs. Your criteria should be weighed on a scale (such as 1–8 as based on the grid below, with “8” being most important and “1” being least important). This helps make for more accurate evaluation.

Issue	Criteria Weight	Manufacturer Model (Score)	Manufacturer Model (Score)	Manufacturer Model (Score)	Manufacturer Model (Score)	Manufacturer Model (Score)
Battery Life						
Ease of Use						
Durability						
Weight						
Keyboard						
Screen Size						
Camera						
Miscellaneous						
(Peripherals, storage, ports, etc.)						
Total						