**K-12
BLUEPRINT**

# Policy & Leadership Toolkit Resources Matrix

| Resource | Description | Suggested Use |
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| Technology Plan Examples | A district's technology-integration vision is as unique as their demographics, learning models and needs of the community in which they serve. The technology plans outlined here establish clear goals and action steps designed to continue and expand a district's successful technology integration efforts. | A downloadable PDF containing links to a variety of technology plans from districts across the United States that represent both Rural and Urban School Districts. |
| Flipped Classroom Policy Implications | Student work in flipped classrooms reverses the traditional order of instruction. Teacher presentations are recorded on video or presentations that students watch outside of the classroom on a computer, while homework assignments are completed in the classroom where students interact with the teacher and their peers. | Educators interested in ways to use technology to improve student learning are exploring the idea of a "flipped" classroom. This resource provides additional detail on what the flipped approach entails and policies that impact. |
| Introduction to Project Red | Project Red is a coalition of research organizations focused on supporting school leaders in the effective use of technology to improve teaching and learning, specifically through one-to-one computing programs. | This easy-to-read article provides an overview of this innovative and impactful coalition dedicated to improving student learning. |
| Making the Right Technology Decisions for your District | As laptops, smartphones, and tablets become more available and cost-effective, one-to-one computing is becoming a more viable option for many school districts. The success of one-to-one computing depends on several issues that must be addressed through research and policy considerations. | A downloadable PDF that covers such one-to-one computing issues as vision, technology and instruction, one-to-one approaches, funding, implementation timelines, legal compliance, computer regulations and more. |
| Policy Presentation for School Boards | Rather than adopting new policy each time a new technology is used in a district, district decision-makers should focus on desired outcomes, such as desired student and staff behavior, not the means through which students and staff engage in the behavior. | This downloadable PowerPoint presentation was intended for educators and administrators to modify and adapt for their own uses when discussing school and district policy issues with school boards. |

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| Policy Presentation for Administrators | Streamlined technology policies focus on educational and institutional goals; target desired student and staff behaviors rather than specific types of technology; and refrain from addressing issues covered in other policies. | This downloadable PowerPoint presentation was intended for administrators to modify and adapt for their own uses when discussing school and district policy issues. |
| Policy Presentation for Staff and Faculty | Some questions that staff and faculty should ask themselves when discussing technology policy include: Does the policy focus on student learning? Are technology and infrastructure adequate to meet instructional needs? Does the AUP support the constructive use of mobile devices and online tools? | This downloadable PowerPoint presentation was intended for staff and faculty to modify and adapt for their own uses when discussing school and district policy issues. |
| Policy Presentation for Parents | Parents are bound to have lots of questions regarding a school's technology policies, such as: Are all technology policies designed to promote student learning? Does the curriculum include robust instruction in technology literacy to teach students how to behave ethically and safely online? | This downloadable PowerPoint presentation was intended for staff and faculty to modify and adapt for their own uses when discussing school and district policy issues with parents. |
| School Transformation Process | The School Transformation Process helps schools or school systems reflect on, plan and undertake changes in education for 21st Century learning. | This Microsoft® guide helps school leaders formulate and implement a vision for change. |
| Quality Assurance: Monitoring and Evaluation to Inform Practice and Leadership | Monitoring and evaluation is used by governments worldwide to improve school systems and educational results – and they can play an integral role in holistic education transformation. | This Microsoft® resource provides monitoring and evaluation guides and examples for leaders. |
| Partnerships and Capacity Building | A public-private education partnership (PPEP) is a way to increase enrolment, student outcomes and cost efficiencies. Typically the private sector functions as operator and the public sector as financier, creating a complex but potentially positive arrangement for both parties. | This Microsoft® resource provides an actionable overview of the four pillars of a PPEP transformation. |
| Education Transformation Framework | Once a more automated IT environment supporting learning transformation is deployed, students, teachers, parents and school leaders enjoy a better user experience, with effective security and easy access to services and applications. | This guide is designed to underpin the Microsoft® Education Transformation Framework – a process that helps fast track system-wide transformation by summarizing decades of quality research into the ten critical components of transformation. |
| School Transformation Process Poster | The School Transformation Process helps schools or school systems systematically reflect on, plan, and implement reform. | This poster from Microsoft® illustrates the cyclical process enabling continuous improvement. |

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| Enabling Transformation with Strategic Planning, Organizational Capacity and Sustainability | In most countries, education strategy – including strategy for 1:1 learning – is increasingly aligned to evidence of effectiveness. | This Microsoft® resource provides a short-cut to best practice, speeding up transformation and avoiding the mistakes of the past. |
| Establishing a Vision | A vision is essential. Research shows that schools and systems that successfully transform education start with a clear vision of what they want success to mean. | This Microsoft® resource shows the importance of a shared, inclusive vision for your school or system. |
| Organizational Capacity, Strategic Planning and Quality Assurance – Enabling Transformation | To improve student outcomes, most schools focus on improving the level at which students learn. But to truly usher in impactful change, we must transform behaviors – both learning behaviors of students and teaching behaviors of staff. | This Microsoft® resource provides an overview of the four main steps to ensuring your proposed implementations align with behavioral change. |
| Sample Acceptable Use Policy: Corcoran Unified School District | This AUP sample covers common Definitions, Terms and Conditions, Cybersafety, and more. | Use this downloadable AUP as a model from which you can adapt and create your own. |
| Sample Acceptable Use Policy: Forsyth County Schools | This AUP sample covers common definitions, security and damages, student agreements, and more. | Use this downloadable AUP as a model from which you can adapt and create your own. |
| Sample Acceptable Use Policy: Oak Hills Local School District | This AUP sample covers privacy, security, the protection of intellectual property, consequences for violation, and more. | Use this downloadable AUP as a model from which you can adapt and create your own. |